



LOCAL INITIATIVES SUPPORT CORPORATION

POSITION ANNOUNCEMENT

PROGRAM OFFICER – *Gulf Region Rebuilding and Housing Authority Resource Center*

The Local Initiatives Support Corporation (LISC) seeks a Program Officer to serve as a key member of a team implementing the **Gulf Initiative in conjunction with the LISC Housing Authority Resource Center**. The selected candidate will support the operation of this ongoing national program which seeks to help with the rebuilding efforts in the gulf area and improve neighborhoods by developing and supporting formal collaborations between housing authorities and community developers.

About the Local Initiatives Support Corporation

LISC helps neighbors build communities by supporting the revitalization efforts of housing authorities, nonprofit community development corporations (CDCs) and other community-accountable organizations. Each year we invest \$600 million in low-income neighborhoods and rural areas. Since 1980, LISC has raised over \$6 billion and invested it to generate over \$14 billion in community development activity, including 160,000 homes and 28 million square feet of retail, community and educational facilities space.

LISC delivers resources through 30 locally-staffed field offices serving cities, metropolitan areas, states and rural communities across the country. Our financing includes investments, loans, guarantees, and grants. Organizational assistance includes advice, training, management analysis, and operational support. Given the diversity of efforts needed to transform distressed communities into communities of opportunity and choice, LISC fields a panel of national programs that provide specialized expertise in areas such as childcare, educational facility development, commercial revitalization, preservation of affordable housing, and organizational development. HARC is a LISC national program that focuses on development and capacity building for housing authorities.

About the Gulf Region Rebuilding Initiative

Shortly after Hurricanes Katrina and Rita left much of the Gulf Region devastated with the loss of people, housing and businesses, LISC launched its program to participate in the rebuilding of the Gulf Region. From its early technical and financial assistance to several rural community developers in Mississippi, Louisiana and Texas, LISC expanded its work to the Gulf Opportunity (Zone). LISC's strategy centers around providing private capital for physical redevelopment, particularly housing; building organizational capacity; investing in targeted communities; raising capital and creating new products and public policy. The work in the Gulf is managed by a senior vice president and implemented by a cadre of LISC professionals from a number of LISC national programs including HARC.

About the Housing Authority Resource Center

LISC started its Housing Authority Resource Center (HARC) in 1998 to broker relationships between local housing authorities and other community developers, including community development corporations (CDCs), in neighborhoods across the country. By providing access to best practices, information, and training, LISC has helped connect these worlds to develop creative and collaborative solutions to local problems.

HARC teams with local LISC offices and the National Equity Fund (NEF) to build the development capacity of local housing authorities that are considering public housing redevelopment, new housing development

(including homeownership) and commercial revitalization. LISC and NEF help to identify financing structures that will leverage public resources with private investment and provide project financing such as predevelopment loans, bridge lending, lines of credit, working capital, and tax credit equity.

About the Position

The Program Officer will assist in developing and delivering training and technical assistance services to Housing Authorities, LISC staff, CDCs as well as local officials and state officials. Specific responsibilities include:

- Work with organizations to develop housing projects, assist with financing scenarios, project feasibility and funding.
- Prepare internal loan and grant requests to facilitate development by partner organizations.
- Prepare outreach materials, funding proposals, case studies, analytic papers and other program support documentation.
- Assist in managing financials, including making grants, managing spending under multiple grants and reporting to funders.
- Provide guidance, problem-solving and other technical assistance on development strategies to LISC offices, CDCs and housing authorities in the Gulf Region.
- Assist in the development of curricula, training materials and teaching tools regarding best practice strategies and techniques for development.
- Assist in the development and implementation of programming with the National Equity Fund and other institutional partners.

The Program Officer will report to the HARC Program Director and Gulf Region Rebuilding Initiative Senior Vice President. The Program Officer will work primarily in Mississippi. The position will be based in Biloxi, MS.

Qualifications

- Excellent oral and written communication skills.
- Strong interpersonal skills in working with a wide variety of people and organizations.
- Three to five years of demonstrated experience in community development or related fields.
- Bachelor's Degree required. Advanced degree in urban planning, public/business administration, public policy or a related field is preferred.
- Ability to promote consensus about strategies, plans and specific actions among diverse stakeholders. Experience as a technical assistance provider is desired.
- Willing to do out-of-state travel.

LISC offers competitive salary and excellent benefits.

To Apply by April 15, 2008:

Submit resume and cover letter to: Mary Paumen, Senior Program Director
Local Initiatives Support Corporation
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Washington, D.C. 2006
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