



**LOCAL INITIATIVES SUPPORT CORPORATION  
JOB ANNOUNCEMENT**

**POSITION TITLE:** Strategy & Innovation Officer

**REPORTS TO:** Vice President of Strategy and Innovation

**JOB CLASSIFICATION:** Exempt / Full Time

**LOCATION:** New York City

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**THE ORGANIZATION**

**What We Do**

With residents and partners, LISC forges resilient and inclusive communities of opportunity across America – great places to live, work, visit, do business and raise families.

**Strategies We Pursue**

Strengthen existing alliances while building new collaborations to increase our impact on the progress of people and places.

Develop leadership and the capacity of partners to advance our work together.

Equip talent in underinvested communities with the skills and credentials to compete successfully for quality income and wealth opportunities.

Invest in businesses, housing and other community infrastructure to catalyze economic, health, safety and educational mobility for individuals and communities.

Drive local, regional, and national policy and system changes that foster broadly shared prosperity and well-being.

Over the last 38 years, LISC and its affiliates have invested approximately \$20 billion in businesses, affordable housing, health, educational mobility, community and recreational facilities, public safety, employment and other projects that help to revitalize and stabilize underinvested communities. These investments have leveraged more than \$50 billion in development activity and helped families and communities raise their standards of living.

Headquartered in New York City, LISC's reach spans the country from East coast to West coast in 32 markets with offices extending from Buffalo to San Francisco. Our rural programs make an impact in 44 states, and are supported by LISC's talented and dedicated workforce. Visit us at [www.lisc.org](http://www.lisc.org).

## **Background**

The Local Initiatives Support Corporation (LISC) seeks a self-motivated individual to fill a Strategy and Innovation Officer position that will work directly with the Vice President of Strategy and Innovation. The objective of Strategy and Innovation is to steward organization-wide strategic initiatives and serve in an internal advisory capacity to support leadership on key projects. Such projects can include assessing organization-wide business problems, operationalizing strategic priorities and formulating change strategies to support programmatic and process innovation. The candidate will work across all levels and departments of the organization to manage internal projects and support development of new initiatives, including new products, services and strategic partnerships. The ideal candidate will be able to successfully lead projects from beginning to end and have sharp analytical skills to analyze and distill complex problems. Excellent communication and organizational skills and necessary for this role.

## **Responsibilities:**

- Contribute to and lead internal consulting projects (e.g., strategic reviews, new initiative formulation, development of new internal tools and resources), managing activities as required for the full implementation of project objectives.
- Manage projects identified by leadership across the organization (e.g., departmental and program directors), including conducting project planning, research and analysis, project tracking and process management, meeting coordination.
- Develop data-driven recommendations to operationalize strategic priorities in areas that are new or growing.
- Build and develop internal partnerships to ensure deep connection points for developing and executing on projects.
- Conduct strategic and market analysis and support action planning to evaluate and drive forward special projects and new initiatives.
- Test the viability of new ideas (e.g. new market opportunities, products and services) through qualitative and quantitative analysis.
- Incubate and support new ideas by collecting and evaluating current trends and ideas in the fields of community and economic development, identifying emerging capabilities and solutions.
- Help to identify and cultivate strategic partnerships with social enterprises and other organizations whose focus intersects with LISC's work.

## **Qualifications:**

Prospective candidates should possess the following requisite qualifications:

- Master's-level training from an accredited college or university in fields such as business, finance, economics, public administration, planning, public policy (MBA preferred)
- 2-3 years relevant experience in project management or in areas relevant to LISC's work, including public policy, community development, urban studies, public administration
- Strong analytical skills, including ability to perform qualitative and quantitative analysis and synthesize learnings into actionable items
- Ability to structure and manage multiple projects simultaneously
- Excellent interpersonal, time management and organizational skills
- A proactive self-starter with the ability to work equally well independently and as part of a team
- Entrepreneurial attitude, with an ability to identify insightful and creative new ideas and translate them into practice
- Demonstrated experience working in diverse urban and/or rural environments, and among diverse teams
- Ability to communicate effectively in written, verbal, personal and presentation style formats with a wide variety of individuals
- Proficient in Microsoft Office (PowerPoint, Excel, Word)

Please send cover letter and resume to:

Anna Alekseyeva, Vice President for Strategy and Innovation  
501 Seventh Avenue, 7<sup>th</sup> Floor  
New York, NY 10018  
[aalekseyeva@lisc.org](mailto:aalekseyeva@lisc.org)

**LISC IS AN EQUAL OPPORTUNITY EMPLOYER  
COMMITTED TO DIVERSITY AND INCLUSION**