What We Do

With residents and partners, LISC forges resilient and inclusive communities of opportunity across America – great places to live, work, visit, do business and raise families.

Strategies We Pursue

- Equip talent in underinvested communities with the skills and credentials to compete successfully for quality income and wealth opportunities.
- Invest in businesses, housing and other community infrastructure to catalyze economic, health, safety and educational mobility for individuals and communities.
- Strengthen existing alliances while building new collaborations to increase our impact on the progress of people and places.
- Develop leadership and the capacity of partners to advance our work together
- Drive local, regional, and national policy and system changes that foster broadly shared prosperity and well-being.

Over the last 40 years, LISC and its affiliates have invested approximately $22 billion in businesses, affordable housing, health, educational mobility, community and recreational facilities, public safety, employment and other projects that help to revitalize and stabilize underinvested communities. Headquartered in New York City, LISC’s reach spans the country from East coast to West coast in 37 markets with offices extending from Buffalo to the Bay Area and in 2,400 rural counties across 49 states and Puerto Rico. Visit us at www.lisc.org.

LISC Greater Cincinnati is focused on affordable housing, economic opportunity, and building the capacity of neighborhoods. Over the last two decades, LISC Greater Cincinnati has invested $100 million in the local community supporting $492 million in community development projects. As a housing expert, LISC Greater Cincinnati is leading Housing Our Future, a strategy designed to increase housing production, preserve existing affordable housing, protect vulnerable neighbors and homeowners, and change the systems that make housing unaffordable. Visit us at http://www.lisc.org/greater-cincinnati/

Position Description

The Deputy Director is responsible for the day-to-day management of LISC Greater Cincinnati’s operations, fund development, and programmatic activity. The Deputy Director will have a true passion for the value, priorities and goals of LISC Greater Cincinnati and a commitment to strengthen the greater Cincinnati community. The Deputy Director will work closely with the Executive Director to maintain a robust, growing and leading edge LISC program and will lead our highly productive and capable staff and fund development activities.

Job Specifications

PROGRAM ACTIVITY
• Manage a small team to meet annual programmatic and performance goals and align work with implementation of the strategic plan focused on housing affordability, economic opportunity, and place-based investing.
• Assist in management of LISC lending activity across our suite of loan products.
• Support the staff and the Executive Director on project specific tasks, including developing new programmatic initiatives and managing existing programmatic initiatives.

RESOURCE DEVELOPMENT & FUNDER RELATIONS
• Identify, strategically cultivate and solicit a portfolio of existing and new funders, including philanthropy, financial institutions, corporations and government with a particular emphasis on growing investment toward local Project 10X, our ambitious commitment to accelerate and expand efforts to close the racial wealth, health and opportunity gap.
• Cultivate new and sustain current excellent relationships with foundations and other private and public funders around the region particularly through grant writing and reporting on LISC’s impact.
• Develop and spearhead annual fundraising efforts, achieving annual milestones and creating effective measurements and reports.

FINANCIAL AND PERFORMANCE MANAGEMENT
• Oversee financial management systems, including expense and revenue booking and allocations, funding transactions, disbursements, invoices and expense reports.
• Support program staff to conduct annual financial due diligence review of grantees.
• Assist Executive Director to prepare annual operating/program budgets and reports.

ADDITIONAL DUTIES
• Good understanding of a corporate culture with both national and local demands to get work accomplished with internal teams.
• Represent LISC Greater Cincinnati and the Executive Director at meetings, events, and conferences.
• Participate in National LISC meetings and activities as required. May require some domestic travel estimated at 10% yearly.

Perform other related duties as needed.

Qualifications
Applicants should have the following qualifications:
• Bachelor’s degree from an accredited college or university required; post-graduate degree is a plus. Urban planning, finance, economics, nonprofit management backgrounds preferred.
• Minimum 8 years progressive management experience in community development, real estate, lending, finance or non-profit field. Must have the ability to motivate and nurture a positive and productive working environment.
• Highly motivated, solution-oriented, entrepreneurial individual who is self-directed, and able to successfully balance multiple priorities, be flexible, and work in a fast-paced environment.
• Working knowledge of the economic, political, and social environments of the Cincinnati area, especially neighborhoods and community development efforts strongly preferred.
• Experience building relationships, networking and collaborating effectively with ethnically/ culturally/ socio-economically diverse populations and community organizations.
• Superior verbal and written communication skills, including experience speaking publicly in diverse forums.
• Detailed and timely attention to reporting requirements and deadlines – especially in grant writing and reporting.

Compensation
Position is in Cincinnati, Ohio. LISC offers a competitive salary and excellent fringe benefits.

To Apply
Submit cover letter and resume to gcnk@lisc.org. Please include “Deputy Director” in the subject line of your email.
LISC IS AN EQUAL OPPORTUNITY EMPLOYER COMMITTED TO DIVERSITY, EQUITY, INCLUSION, AND JUSTICE