LOCAL INITIATIVES SUPPORT CORPORATION

POSITION DESCRIPTION

POSITION TITLE: Senior Program Officer – Government Investments
REPORTS TO: Director of Government Investments and Technical Assistance
JOB CLASSIFICATION: Exempt / Full Time
LOCATION: New York, NY or Boston, MA or Remote Work Available

THE ORGANIZATION

What We Do
With residents and partners, LISC forges resilient and inclusive communities of opportunity across America – great places to live, work, visit, do business and raise families.

Strategies We Pursue
- Equip talent in underinvested communities with the skills and credentials to compete successfully for quality income and wealth opportunities.
- Invest in businesses, housing and other community infrastructure to catalyze economic, health, safety and educational mobility for individuals and communities.
- Strengthen existing alliances while building new collaborations to increase our impact on the progress of people and places.
- Develop leadership and the capacity of partners to advance our work together.
- Drive local, regional, and national policy and system changes that foster broadly shared prosperity and well-being.

Over the last 40 years, LISC and its affiliates have invested approximately $20 billion in businesses, affordable housing, health, educational mobility, community and recreational facilities, public safety, employment and other projects that help to revitalize and stabilize underinvested communities.

Headquartered in New York City, LISC’s reach spans the country from East coast to West coast in 36 markets with offices extending from Boston to San Francisco. Visit us at www.lisc.org

Background
LISC is a national non-profit organization that provides financial and technical assistance (TA) to community development organizations and their local partners that are working to improve housing and economic conditions in communities across the country. LISC seeks a qualified candidate for the position of Senior Program Officer (SPO) of the Government Investments and Technical Assistance team. The candidate will be able to provide technical assistance to HUD grantees and municipalities through HUD’s Community Compass and Distressed Cities Technical Assistance programs.

Key Responsibilities
At the direction of the Director, the SPO will work closely with a broad spectrum of LISC team members, LISC affiliate staff, consultants, HUD staff and grantees, and municipal staff. The TA will be subject to HUD’s Community Compass and Distressed Cities TA programs. The candidate will play a key role to drive the success of LISC’s government TA, disaster recovery, and resilience programming, working closely across all LISC National teams, the Rural LISC team, local LISC offices, and in collaboration with LISC affiliates, the National Equity Fund (NEF), New Markets Support Company (NMSC), and immi, LISC’s SBA 7a lender. Essential responsibilities and skillsets include:

- Strong working knowledge of HUD: Community Planning and Development’s programs including but not limited to CDBG; CDBG-DR; CDBG-CV; ESG; HOME; and Rural Capacity Building; Federal Housing Administration; and Public and Indian Housing.
- Strong working knowledge of Federal Cross-Cutting Requirements.
- Familiarity with HUD systems such as the TA Portal, IDIS, and DRGR.
- A proven record of accomplishment of excellent service delivery to clients.
- Lead and or serve in key roles on LISC TA teams to provide programmatic subject matter expertise on key federal programs within politically charged or otherwise challenging environments.
- Maintaining abreast of policy, regulatory, and best practices in HUD TA and disaster recovery.
- Represent LISC at events, convenings, and conferences.
- Maintain strong internal and external relationships, especially with HUD.

QUALIFICATIONS
- Bachelor’s degree or higher from accredited college or university.
- Minimum 10 years experience in community development sector.
- Strong interpersonal skills. Demonstrates thorough understanding of program requirements while also demonstrating an understanding of clients’ challenges and opportunities.
- Experience with HUD’s CPD programs.
- Experience designing, implementing, and evaluating housing and community development programs with federal, state, local, and private sector entities.
- Experience conducting needs assessments, in-person trainings, webinars.
- Experience with monitoring and compliance on federal grants.
- Experience delivering onsite and remote TA assistance and managing HUD TA teams.
- Excellent writing and verbal communication.
- Adept at using technology to facilitate meetings and events.
- Bi-lingual in written and oral Spanish strongly preferred.

Salary
LISC offers a competitive salary and excellent benefits.

To Apply
Submit cover letter and resume to Tarra Laurent at TLlaurent@lisc.org.
Please include “Senior Program Officer” in the subject line of your email.

We thank all applicants for their interest; however only those candidates selected for interviews will be contacted. (No phone calls please).

LISC IS AN EQUAL OPPORTUNITY EMPLOYER
COMMITTED TO DIVERSITY, EQUITY, INCLUSION AND JUSTICE