



Position Description

POSITION TITLE: Research Associate

REPORTS TO: Director of Research and Evaluation

JOB CLASSIFICATION: Exempt / Full Time

LOCATION: New York, NY

THE ORGANIZATION:

What We Do

With residents and partners, LISC forges resilient and inclusive communities of opportunity across America – great places to live, work, visit, do business and raise families.

Strategies We Pursue

Equip talent in underinvested communities with the skills and credentials to compete successfully for quality income and wealth opportunities.

Invest in businesses, housing and other community infrastructure to catalyze economic, health, safety and educational mobility for individuals and communities.

Strengthen existing alliances while building new collaborations to increase our impact on the progress of people and places.

Develop leadership and the capacity of partners to advance our work together

Drive local, regional, and national policy and system changes that foster broadly shared prosperity and well-being.

Over the last 40 years, LISC and its affiliates have invested approximately \$20 billion in businesses, affordable housing, health, educational mobility, community and recreational facilities, public safety, employment and other projects that help to revitalize and stabilize underinvested communities. Headquartered in New York City, LISC's reach spans the country from East coast to West coast in 34 markets with offices extending from Buffalo to San Francisco. Visit us at www.lisc.org

Summary

The Local Initiatives Support Corporation (LISC) is seeking a Research Associate to join a small, multidisciplinary team whose objectives are to rigorously assess our impact and those of our partners, support through research new innovative tools to advance LISC's mission, and support the learning and evaluation agenda of local offices and national programs. The ideal candidate will have strong SQL

programming skills, experience with cleaning and maintaining administrative data, ability to perform basic statistical analyses, familiarity with GIS software, and knowledge of community development.

Background

LISC's national Research and Evaluation division (R&E) is vested in Knowledge Management, whose mission is to facilitate learning and inform LISC's overall strategies, while engaging externally as a thought leader and thought partner. R&E conducts mixed-methods research into a variety of LISC's initiatives, ranging from affordable housing, to economic development, to health and safety, while also writing about contemporary and emerging questions related to local and national community development policy in a way that advances LISC's mission.

Responsibilities:

LISC seeks an individual who will lead a variety of LISC's internal data projects throughout the year and contribute to its externally facing research.

Principal areas of responsibility include:

- Leading LISC's annual data verification process. At the beginning of the calendar year, the Research Associate will work with all local LISC offices and national programs to verify and correct their outputs for reporting and research purposes.
- Using SQL and data management skills to accurately aggregate all of LISC's reported investments and outputs from local offices, national programs and affiliate businesses.
- Contributing to R&E quantitative, qualitative, and mixed-methods reports and projects, including impact assessments of community development on neighborhood outcomes; quasi-experimental analyses of workforce, safety, and economic development efforts; policy whitepapers on innovative policies and programs.
- Conducting analyses to estimate LISC's economic impact, using IMPLAN for this purpose.
- Working with program officers in local LISC offices and national programs on how to best use GIS mapping and data to communicate LISC's work and impact, through in-person and remote consultations and training sessions
- Collaborating with the LISC's IT Department to improve data and reporting systems.
- Performs additional duties, as required.

Qualifications:

Prospective candidates should possess the following requisite qualifications:

- Bachelor's Degree from an accredited college or university in a quantitative field (computer science, statistics, mathematics); Master's Degree preferred.
- 2-3 years' work related experience cleaning and aggregating administrative data.
- Proficient understanding of SQL and the ability to manipulate data.

- Experience in statistical (e.g. R, Stata, SPSS) analysis programs.
- Familiarity with a GIS software and IMPLAN impact software (or a desire to learn.)
- A pro-active self-starter with the ability to work equally well independently and as part of a team; ability to work in a fast-paced environment.
- Demonstrated experience in working in diverse urban and/or rural environments, and among diverse teams is preferred.
- Excellent writing and communication skills for varied audiences

The position will involve occasional (monthly) travel to Washington DC and other locations.

LISC offers a competitive salary and exceptional benefits.

Please send cover letter and resume, to:

David M. Greenberg, Director of Research and Evaluation dgreenberg@lisc.org

**LISC IS AN EQUAL OPPORTUNITY EMPLOYER
COMMITTED TO DIVERSITY AND INCLUSION**
