LISC BOSTON

**Position Opening**
**Local Initiatives Support Corporation**

**POSITION TITLE:** **Senior Program Officer – Economic Opportunity**
**REPORTS TO:** **Executive Director**
**JOB CLASSIFICATION:** **Exempt / Full Time**
**LOCATION:** **Boston**

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**Local Initiatives Support Corporation - What We Do**
With residents and partners, LISC forges resilient and inclusive communities of opportunity across America – great places to live, work, visit, do business and raise families. Here are some of our strategies:

- Invest in businesses, housing and other community infrastructure to catalyze economic, health, safety and educational mobility for individuals and communities.
- Equip talent in underinvested communities with the skills and credentials to compete successfully for quality income and wealth opportunities.
- Drive local, regional, and national policy and system changes that foster broadly shared prosperity and well-being.
- Develop leadership and the capacity of partners to advance our work together.
- Strengthen existing alliances while building new collaborations to increase our impact on the progress of people and places.

Over the last 40 years, LISC and its affiliates have invested approximately $20 billion in businesses, affordable housing, health, educational mobility, community and recreational facilities, public safety, employment and other projects that help to revitalize and stabilize underinvested communities. These investments have leveraged more than $50 billion in development activity and helped families and communities raise their standards of living. LISC investments impact nearly 7 million Americans. LISC's reach spans the country from East coast to West coast in 36 urban markets from Buffalo to San Francisco and rural areas in 44 states. Visit us at www.lisc.org http://www.lisc.org/boston/.

**LISC Boston** seeks an individual with a passion for strengthening communities to join its highly productive and capable staff as a **Senior Program Officer for Economic Opportunity**. This position will oversee and manage all income, asset building, entrepreneurship, and economic development activities at Boston LISC, including the following current areas of concentration, which will evolve with our strategic direction.

- **Entrepreneurship.** The selected candidate will lead LISC Boston's work to catalyze and support the stability and growth of local minority- and women-owned businesses. Together with diverse partners, the SPO will assess available services and programs, identify gaps in the entrepreneurial ecosystem (i.e., technical assistance, financing and access to contracts) and propose and advance policy and program solutions.

- **Family Income and Wealth Building.** The selected candidate will also lead LISC Boston's strategies in support of individual and family economic opportunity. This role includes the oversight and potential expansion of LISC partners operating Financial Opportunity Centers (FOCs) and Bridges to Career Opportunities (BCO) programs in Massachusetts, and support for the Male Engagement Network.

- **Boston Builds Credit.** The SPO will also lead LISC Boston's participation, with the City of Boston and the United Way, in Boston Builds Credit, a population-based strategy focused on helping 25,000 Bostonians achieve premium credit scores and achieve their financial goals. LISC expects to lead efforts relating to credit building and financial empowerment of affordable housing residents and minority entrepreneurs.

The selected candidate will manage staff and consultants, and will work on special projects and other initiatives as assigned. The Senior Program Officer should be adept at developing and maintaining effective relationships with funders, partners, community members and other stakeholders. He or she should be prepared to facilitate or provide technical assistance and training; organizing and community engagement; and for working with other stakeholders to achieve objectives. The Senior Program Officer will be a part of Boston LISC's overall efforts to invest in strengthening low-income communities and will work closely with the rest of the Boston LISC team. Knowledge of, and effective relationships within, the Massachusetts workforce development, entrepreneurship, lending/investment, philanthropic and/or community development fields will be valued.

We invite candidates to apply who have experience working with diverse populations and who possess general expertise in community development, and/or specific expertise in economic development, workforce development and program management.

**Desired Qualifications**

- Highly motivated person with a demonstrable commitment to community development, economic empowerment, income equality, racial equity and/or social justice.
- 5-10 years relevant experience in economic development, financial coaching, wealth building, entrepreneurship support, lending, business investment or related disciplines.
- The ability to balance creativity and innovation with outcomes-based program evaluation, data management and reporting.
- Demonstrated success working with a variety of community, public, and private actors to design and implement effective, scalable, sustainable strategies.
- Experience effectively managing one or more employees or leading teams.
- Demonstrated ability to manage multiple, complex matters and programs at various stages and coordinate with multiple internal and external parties to meet deadlines and achieve objectives.
- Excellent speaking, writing, research, analysis, relationship and team building skills.
- Fluency in Spanish or other languages spoken in relevant immigrant communities is highly desirable.

**Education:** Bachelor's degree required. Relevant graduate degree or comparable experience highly valued.

**Compensation:** Commensurate with experience and abilities, consistent with the scope of the job. Excellent fringe benefits are also provided.

**Please send cover letter and resume, c/o msanchez@lisc.org, to: Karen E. Kelleher, Executive Director, LISC Boston, 75 Kneeland Street, Suite 1102, Boston, MA 02111**

**LISC IS AN EQUAL OPPORTUNITY EMPLOYER COMMITTED TO DIVERSITY AND INCLUSION**